

Community, Economic Development and Planning Department

EFFECTIVE - JANUARY 2007

EMERGENCY REPAIR PROGRAM
(CDBG)

- * LOW/MODERATE INCOME PERSONS & PROJECT AREA HOMEOWNERS
 - * GRANT MAXIMUM - \$4,999
 - * MUST SIGN GRANT AGREEMENT
-

There is a **two step qualification** process. **Both steps must be met** to be determined eligible and to qualify for assistance:

1. **Individual** - Individual/household must comply with City of Canton's Program requirements as listed below.
2. **Repair** - Repair must be for an emergency action immediately necessary to safeguard against imminent **danger to human life, health or safety, or to protect property from further structural damage**. This applies only to repairs necessary to respond to the immediate emergency. **The repair will be reviewed to determine that it meets the program criteria to be considered an emergency repair. This program does not include whole house, multiple repairs and/or any non-emergency related rehabilitation. All work must meet the 2005 Residential Code of Ohio (RCO).**

The Emergency Repair Program can only be utilized for **Emergency Repairs** that require action and/or correction within 24 -72 hours. For repairs that are required in areas that may disturb painted surfaces, occupants shall be protected from exposure to lead in dust and debris generated by such emergency actions to the greatest extent practical using lead safe work practices.

Applicant must **own and occupy property as principal residence**. Ownership will be verified through Stark County Real Estate Records. Occupancy will be verified by utility bills or other criteria acceptable to the Director of Community and Economic Development (CD Director). Income requirements are based on HUD Fiscal Year Income Limits which are updated annually. Income will be calculated and verified based on the Community Development's "Approved Definition of Income," which is the "Census Long Form". Income will be verified by the most recent year income tax return and the last two pay stubs for each working member of the household and verification of all other forms of income through source documentation (public assistance, Social Security, Disability, SSI, etc). See Emergency Repair Program (CDBG) Verification Process for details.

Any individual or family may receive assistance through this program only once per year, with a lifetime maximum of \$8,000, and may not have assets of more than \$5,000 when interviewed. Multiple awards may be made at the discretion of the CD Director.

Emergency Repairs **may** consist of:

Such vital areas as heat, electricity, water/ gas leaks, sewage back-up, roof replacement or contaminated drinking water can be made under this program. Emergency situations beyond those listed may also be considered by the CD Director. All repairs require the approval of the CD Director or her designee.

No rehabilitation/repairs (non-emergency) that invokes the requirements of the Federal Register of Lead Hazard Control may be permitted under this program.